

# General Information for Student Poster Presenters

Please review the following information and policies carefully. If you have any questions, contact [robert.greathouse@azdhs.gov](mailto:robert.greathouse@azdhs.gov) or [cristina.ochoa@azdhs.gov](mailto:cristina.ochoa@azdhs.gov)

## Requirements:

- Student Poster Submissions are open to undergraduate and graduate student members currently enrolled in a health professions degree or certificate program.
- Projects must be related to **immunizations** or **vaccine-preventable diseases**.

## Presenter Registration:

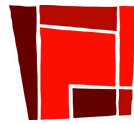
- All presenters must register for the meeting and pay for their conference registration using the **student poster presenter's** discounted price of \$200 for the full conference.
- We encourage student presenters to attend the full conference.
- All presenters must check-in on Tuesday, April 15th, by 9:00am. Presenters will receive a name badge.

## Travel and Lodging:

- All presenters must make their own travel arrangements. Presenters are responsible for all costs relating to their travel.
- All presenters must make their own lodging reservations. Presenters are responsible for all costs relating to their lodging.
- The conference hotel block is at the [Delta Hotels by Marriott Phoenix Mesa](#), which is a few steps away from the conference venue. Check the hotel tab of the conference website for more information.
- You are welcome to check other hotels near the Mesa Convention Center, located at [263 North Center Street](#), Mesa, AZ, 85201.

## Presentation Content Permissions

- All images, photographs, logos, music, videos, and illustrations included in the presentation must be the original work of the speaker(s), or they need to have permission from the author to include this content in the presentation. Nothing should be included in the presentation that infringes any third party's ownership rights, including copyright. Everything included in the presentation must properly cite the source of any copyrighted materials, including text indicating "reprinted with permission" or as advised by the copyright holder. Presenters should assume that any work they want to use is copyrighted (unless they can clearly establish that it is not) unless it is very old, or is produced by the U.S. government. A work does not need to be registered, published, or have a copyright notice to be protected by copyright. Just because a work is publicly accessible online does not mean it is in the public domain and available for use by all.



### Submissions:

Initial Submissions should be sent using the [Initial Poster Submission Survey](#) and include:

- Primary Poster Author's Name, Email Address, Academic Institution, and Degree/Major and/or Certification
- Poster Title
- Additional Authors (if any) and their Institutional Affiliation
- A clear, concise, and descriptive Poster Abstract (limited to 250 words)
- Author Biography (limited to 250 words)
- Submit via the REDCap link above by 5 pm Arizona Standard Time: Friday, January 3rd, 2025

### Notifications:

- Poster approval will be sent on **February 7th, 2025**

### Final Submissions:

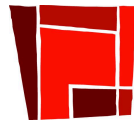
- Will be sent using the Final Poster Submission Form and include:
  - A copy of your electronic poster presentation in PowerPoint or PDF Format
  - Submit by 5pm Arizona Standard Time: Friday, March 7th, 2025

### Poster Display:

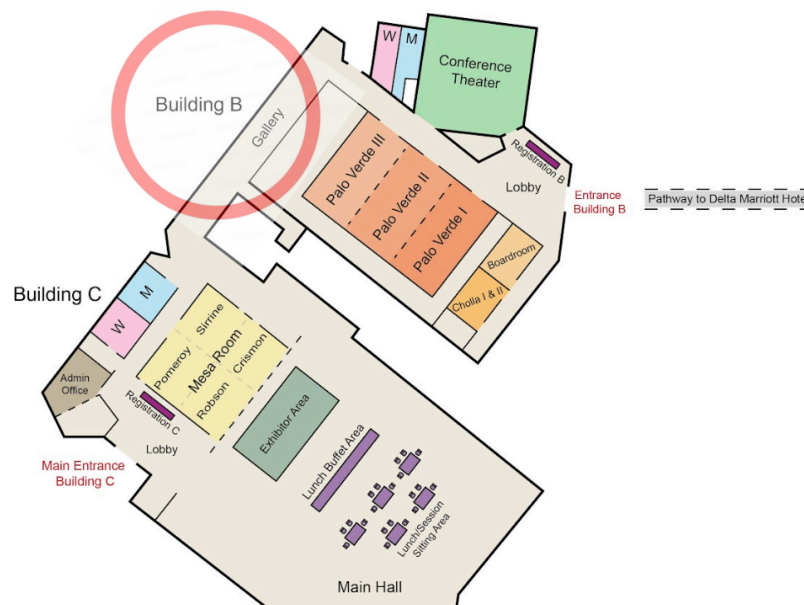
- Size: 36" H x 48" W
- Posters should be made of lightweight materials, such as paper (laminated or other), cardboard, foam core, etc., to put up on the panels.
- Poster Presenters are responsible for printing and bringing their posters to the conference venue.

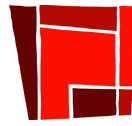
### Day of Event:

- Student Poster Schedule:
  - Tuesday, April 15th (Afternoon Student Poster Presentations)
    - 7:30 – 8:30am: Check-in
    - 11:15 – 12:15pm: Lunch & Student Posters
    - 2:25 – 2:45pm: Break & Student Posters
  - Wednesday, April 16th (Morning Student Poster Presentations)
    - 7:30 – 8:30am: Breakfast & Student Posters
    - 9:55 – 10:15am: Break & Student Posters
    - 11:15 – 12:15pm: Lunch & Student Posters
- Presentations Expectations:
  - Arrive early - it is recommended that student poster presenters arrive at least 15 minutes before the poster session begins in the Gallery of the Mesa Convention Center's Building B, where posters will be displayed, in order to hang up their posters. You will remove your poster at the end of Day 2 of the conference.
  - Dress appropriately for the occasion. Business casual attire is recommended.



- You are encouraged to do your best to stand at your poster for the entirety of the conference poster session. If you do need to leave your poster for any reason, ensure you include your email address on it so you can be contacted by conference attendees who may read your poster while you are not there.
- For lunch sessions, you are allowed to grab and eat lunch in the main hall during the first 30 minutes of lunch so that you are available by your poster for the remainder of the lunch break.
- It is recommended that students stand to the side of their posters so that conference attendees can move closer and have an unobstructed view of your poster.
- To capture the interest of conference attendees, it is recommended that presenters have a short synopsis of their research (maximum of three sentences, no more than two minutes in length) prepared that summarizes your research - think of this as an “elevator pitch.” This short synopsis should answer three questions:
  - What is your research topic?
  - What have you found?
  - Why is that important?
- Be prepared to answer questions about your poster.
- Students can add handouts or reference materials electronically to the conference app. Students may also print handouts on their own in advance of the conference. No printing services will be available on-site.
- Poster Presentation Location: Mesa Convention Center, Building B, Gallery Hallway (see venue map below for exact location)





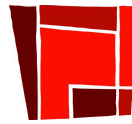
**Assessment:**

Poster presentations will be judged on the following criteria using a 9-point rubric that will be furnished to all conference attendees who attend either Day 1 or Day 2 of the 2025 Arizona Annual Immunization Conference. The poster that scores the highest will receive a “People’s Choice” award from the conference organizers. The student author whose poster receives the “People’s Choice” award will be acknowledged and receive the award during the closing ceremony on Day 2 of the conference. All student authors whose posters were selected for exhibition during the conference will receive a certificate of participation. The criteria that will be included in the scoring rubric are as follows:

- **Overall appearance:** The poster is legible and not cluttered with too much text; any visuals used are effective.
- **Organization & flow:** The components of the poster are organized in a logical flow.
- **Public health significance:** The poster identifies prominent immunization or vaccine-preventable disease-related issues, and the research demonstrates the potential for broader societal impact.
- **Clarity of content:** Sufficient background information is provided and the research being communicated is easy to understand.
- **Quality of oral poster presentation:** The presenter explained the poster clearly, demonstrated content knowledge, and was able to answer questions.

**Resources for Poster Presentations:**

- [Scientific Posters – Scientific Posters: A Learner's Guide \(pressbooks.pub\)](#)
- [Poster Presentations \(purdue.edu\)](#)



**Conference Agenda** (subject to change)

<b>Tuesday, April 15th</b>	
7:30 – 8:30am	Check-in, Breakfast & Exhibitors
8:30 – 8:50am	Welcome Session: Nicole Clapeck, Deputy Bureau Chief, BIZS
8:50 – 10:05am	General Session: VacciNative: Vaccination Information for Natives by Natives
10:05 – 10:15am	Break & Exhibitors
10:15 – 11:15am	Breakout Session #1
11:15 – 12:15pm	<b>Lunch Buffet, Exhibitors &amp; Student Posters</b>
12:15 – 1:15pm	Breakout Session #2
1:25 – 2:25pm	Breakout Session #3
2:25 – 2:45pm	<b>Break, Exhibitors &amp; Student Posters</b>
2:45 – 4:00pm	General Session: Why I Vaccinate: Parent Stories Panel
4:00 – 4:15pm	Closing Session
<b>Wednesday, April 16th</b>	
7:30 – 8:30am	<b>Check-in, Breakfast, Exhibitors &amp; Student Posters</b>
8:30 – 8:40am	Welcome Session: Nicole Clapeck, Deputy Bureau Chief, BIZS
8:40 – 9:55am	General Session: CDC Update
9:55 – 10:15am	<b>Break, Exhibitors &amp; Student Posters</b>
10:15 – 11:15am	Breakout Session #4
11:15 – 12:15pm	<b>Lunch Buffet, Exhibitors &amp; Student Posters</b>
12:15 – 1:15pm	Breakout Session #5
1:25 – 2:25pm	Breakout Session #6
2:25 – 2:45pm	Break & Exhibitors
2:45 – 4:00pm	General Session: Shot in the Arm Film Screening
4:00 – 4:15pm	Closing Session